

AMELIA SPITLER



WRITER



DIRECTOR



PRODUCER

📍 Richmond, VA

📞 (804) 356-7435

✉ info@ameliaspitler.com

🌐 ameliaspitler.com

🌐 linkedin.com/in/ameliaspitler



INDUSTRY EXPERIENCE

October 2019 - February 2020

Sundance Institute

Park City / Salt Lake City, Utah

Manager, Theatre Operations - Salt Lake City Theatres

- Updated and developed site plans, equipment needs, volunteer staffing and sponsor activation for all five theatres in Salt Lake City, maintaining excellent relationships with Artist Relations and Press Offices for film team appearances.
- Oversaw theatre operations for the Salt Lake Opening Night Gala by coordinating with various Sundance departments (Artist Relations, Government Relations, Special Events) ensuring a smooth event.
- Managed relationships, including developing and maintaining good rapport while providing timely communications with theatre owners.

September 2017 - October 2019

The Film Institute at Montclair State University

Montclair, New Jersey

Films and Filmmakers Series - Assistant Coordinator

- Crafted programming by booking filmmakers that are reflective of the University's diverse backgrounds.
- Handled scheduling for program events, including a podcast interview conducted by our students.
- Gathered press materials used for the official school website, social media, and classroom publication.

May 2018 - July 2019

Welcome Change Productions

New York, New York

Outreach Manager

- Collaborated with director Alice Elliott regarding the marketing of her films, "The Collector of Bedford Street" (Academy-Award Nominee) and "Body & Soul: Diana & Kathy" to independent buyers.
- Doubled sales of Ms. Elliott's films over an eleven-month period through strategic data-mining and connecting arts patrons and academics to her work.

September - December 2017

Big Beach Films

New York, New York

Development Intern

- Composed detailed analyses and summaries of a variety of screenplays, plays, and writing samples.
- Assisted in with complying information for the company's post-production work their upcoming films.
- Maintained a working knowledge of industry trends and current events while researching future story ideas.



PRODUCTION EXPERIENCE

Producer

Ex Disposer 🎬

Director: Daniel Ferrer

World Premiere: 2020 Brooklyn Film Festival

Official Selections: Palm Springs International ShortFest, Maryland Film Festival, deadCenter Film Festival, Montclair Film Festival

Production Coordinator

Midnight Traveler 🎬

World Premiere: 2019 Sundance Film Festival

Director: Hassan Fazili

Producers: Emelie Mahdavian, Su Kim

Shiva Baby 🎬

Director: Emma Seligman

World Premiere: 2020 South by Southwest

Producers: Kieran Altmann, Katie Schiller, Lizzie Shapiro

Remember When 🎬

Director: Paola Ossa

Production: Zeus Pictures

The Interpreter 🎬

Director: Robin Weigert



EDUCATION

May 2017

Bachelor of Fine Arts, Filmmaking, Magna Cum Laude

Montclair State University

Montclair, New Jersey



SKILLSET

Film Festival Freelancer - Theatre Operations

Main Objective:

To ensure consistent flow of communication and between the Festival and patrons for a smooth theatre going experience.

Selected Work Experiences:

Venue Manager - Seattle International Film Festival (May 2019)

Festival Coordinator - Sundance Institute (December 2018 - February 2019)

Jury Coordinator - DOCNYC (November 2018)

Script Coverage

Freelance Script Reader, with focus on story development and script structure.

Selected Work Experiences:

Script Reader - Austin Film Festival (2017 - Present)

Development Intern - Big Beach Films (September - December 2017)

Film Production

Key Skills:

Scheduling, Budgeting, Negotiation Skills, Post-Production Supervision, Team Management, Marketing and Outreach Experience

Additional Skills

Phone Coverage, Data-Mining, FileMaker Pro, AirTable, Zoom, Google Platforms, Mac & Windows Proficient